



Paper Tag with String

Materials Used

- 100% Cotton String
- Acid-Free Archival Paper Tags
- Tweezers
- Pencil
- Micron Archival Pen
- Nitrile Gloves
- Acid-Free Archival Paper
- Scissors

Tips & Tricks

- If your tags come with sharp corners, cut them so they are rounded. A sharp corner can snag parts of an object – such as loose threads on a textile.
- You can cut acid-free archival paper into tags if you don't have any premade ones on hand – round the corners, use a hole punch to thread your string through, and you're good to go!
- Avoid tags with metal rivets, as these could scratch/abrade your object and have the potential to rust.
- A pencil mark is much easier to remove from an object than a pen mark – whichever option you choose ensure an accident doesn't occur if you drop your writing tool on an object by mistake. Make sure you have adequate space to work.
- A paper tag placed on an easy-to-spot location is a convenient way to reduce object handling when searching for the permanent label. It may seem redundant, but it does help!

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