

Managing Previously Unmanaged Collections – A Survival Guide for Messes Great and Small: Useful Resources

Useful Books

- Bordass, Bill. **Museum Collections in Industrial Buildings: A Selection and Adaption Guide**. London: UK Museum and Galleries Commission, 1996.
- Bourcier, Paul, Ruby Rogers and The Nomenclature Taskforce (ed.). **Nomenclature 4.0 For Museum Cataloging. Robert G. Chenhall's System for Classifying Cultural Objects**. Lanham: Alta Mira Press, 2010.
- Buck, Rebecca A. and Jean Allmann Gilmore. **Museum Registration Methods**. Washington DC: The AAM Press, 2010.
- Buck, Rebecca A. and Jean A. Gilmore (ed.). **Collection Conundrums. Solving Collections Management Mysteries**. Washington DC: AAM Press, 2007.
- Catlin-Legutko, Cinnamon and Stacy Klingler. **Stewardship: Collections and Historic Preservation (Small Museum Toolkit, Book 6)**. Lanham: AltaMira Press, 2012.
- Dawson, Alex (ed.). **Benchmarks in Collections Care for Museums, Archives and Libraries**. London: Museums Archives and Libraries Council, 2011.
- Gardener, James B. and Elizabeth E. Merrit. **The AAM Guide to Collections Planning**. Washington DC: AAM Press, 2004.
- Kipp, Angela. **Managing Previously Unmanaged Collections – A Practical Guide For Museums**. Lanham: Rowman & Littlefield Publishers, 2016.
- Lord, Barry, Gail Dexter Lord and Lindsay Martin: **Manual of Museum Planning: Sustainable Space, Facilities, and Operations**, Lanham: Alta Mira Press, 2012.
- Malaro, Marie C. and Ildiko P. DeAngelis. **A Legal Primer on Managing Museum Collections**. Washington DC: Smithsonian Books, 2012.
- National Trust. **The National Trust Manual of Housekeeping: Care and Conservation of Collections in Historic Houses**. Oxford: Butterworth-Heinemann, 2005.

Reibel, Daniel B. **Registration Methods for the Small Museum**. Lanham: AltaMira Press, 2008.

Simmons, John E. **Things Great and Small: Collections Management Policies**. Washington DC: AAM Press, 2006.

Southeastern Registrars Association (ed.). **Basic Condition Reporting. A Handbook**. Lanham: Rowman & Littlefield Publishers, 2015.

Stuckert, Caroline M. **Cataloging From Scratch. A Manual For Cataloging Undocumented Collections In Small Museums**. Havertown: MACC Associates, 1991.

Useful Web Resources

Connecting to Collections Care: An online community powered by the American Institute for Conservation and the Institute of Museum and Library Services that provides both, resources and an active discussion platform: <http://www.connectingtocollections.org/>

Conserv-O-Grams of the National Park Service: A collection of information on the handling and storage of various materials: http://www.nps.gov/museum/publications/conservoogram/cons_toc.html

Cultural Heritage Division of UNESCO (ed.). **Methodology and Didactic Tools for Re-Organizing Museum Storage, 2009**. <http://unesdoc.unesco.org/images/0018/001862/186244e.pdf>

Dawson, Alex and Susanna Hillhouse, ed. **SPECTRUM 4.0**. London: Collections Trust, 2011. This is available as download for free for registered users and non-commercial use at <http://www.collectionstrust.org.uk/spectrum/>

Museum Junction of the American Alliance of Museums: A discussion forum where you can post questions and get answers, especially interesting as there are colleagues from different museum professions. <http://community.aam-us.org/home>

National Park Services Museum Handbook, Parts I-III. National Park Service, Washington, DC: 1984 ff. You'll find the most up to date version on the website of the National Park Services, where you can download it as a whole or in single chapters for free. <http://www.nps.gov/>

Registrars Committee of the American Alliance of Museums (RCAAM). They have a couple of resources on their website; especially, they have a very helpful discussion list where you can post questions and conundrums. <http://www.rcaam.org/Listserv>

Contact Information:

Angela Kipp

Kurpfalzring 72

69245 Bammental

GERMANY

Email: angela.kipp@museumsprojekte.de

Blog: **Registrar Trek** - A project to break down language barriers and connect registrars worldwide: <http://world.museumsprojekte.de>

FOUNDATION
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CONSERVATION
OF HISTORIC AND
ARTISTIC WORKS



Twitter: @RegistrarTrek (English) @RegistrarTrekDE (German)

LinkedIn: <https://de.linkedin.com/in/angelakipp>

If you ever come to Germany, make sure to visit the

TECHNOSEUM

Museumsstr. 1

68165 Mannheim

<http://www.en.technoseum.de/>

