

Why Digitize a Collection?

Institution

- Increase publicity & accessibility
- Chance to partner with other institutions
- Modernize
- Maximize limited display space

Staff & Volunteers

- Chance to appeal to younger volunteers
- Expertise not mandatory

Audience

- Increase accessibility of resources and information
- Keep interest through social media updates

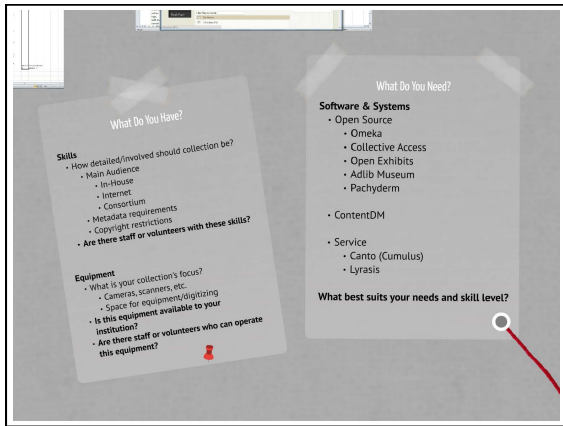
Suffer from limited storage space?
You may want to consider going digital...

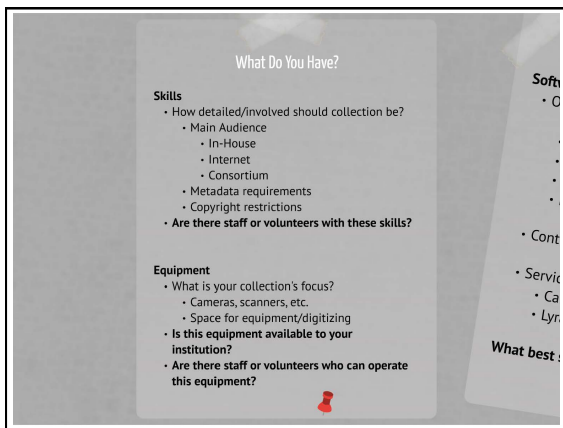
Got Cool Stuff?

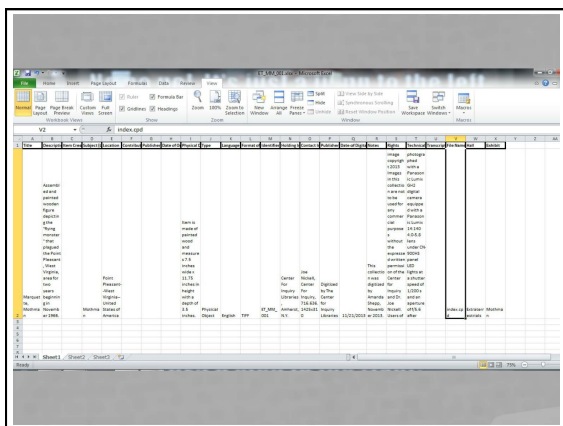
Is your collection...

- Especially interesting?
- Pertinent to local history or the history of your institution?
- Unique in some way?

Then consider...







What Do You Have?

Skills

- How detailed/involved should collection be?
 - Main Audience
 - In-House
 - Internet
 - Consortium
 - Metadata requirements
 - Copyright restrictions
- **Are there staff or volunteers with these skills?**

Equipment

- What is your collection's focus?
 - Cameras, scanners, etc.
 - Space for equipment/digitizing
- **Is this equipment available to your institution?**
- **Are there staff or volunteers who can operate this equipment?**

What Do You Need?

Software & Systems

- Open Source
 - Omeka
 - Collective Access
 - Open Exhibits
 - AdLib Museum
 - Pachyderm
- ContentDM
- Service
 - Canto (Cumulus)
 - LyraSis

What best suits your needs and skill level?

