

0305-08-

2007/2008 RATING SHEET

DISCRETIONARY GRANT PROGRAM

Evaluate the proposal based on the information provided in the application, and rate each factor listed below on a scale of "0" to "3," with three being the best possible score. Factors not applicable to this particular application should be marked "NA".

INSTITUTIONAL COMMITMENT TO CONSERVATION/PRESERVATION WORK

- > adequacy of institutional conservation/preservation activities _____
- > participation and/or contribution to cooperative or regional _____
- > cons/pres activities _____
- > evidence that preserved materials will be adequately stored _____
- > preparations for dealing with disasters _____
- > adequacy of security arrangements _____

Commitment subtotal (max 18)

ACCESSIBILITY OF COLLECTIONS TO THE PUBLIC

- > available of materials to potential users _____
- > extent and adequacy of bibliographic controls _____

Accessibility subtotal (max6)

RESEARCH VALUE OF MATERIALS TO BE PRESERVED

- > appropriateness of materials for preservation with discretionary grant funds _____
- > significance for research _____

Sum _____

Multiply by weighting factor: X3

Research Value subtotal (max18)

PLAN OF WORK

- > adequacy of timetable _____
- > soundness of proposed activities, methods, and techniques _____
- > qualifications of personnel and/or vendors _____

Sum _____

Multiply by weighting factor: X3

Plan of Work subtotal (max 27)

INSTITUTIONAL CONTRIBUTION TO THE PROJECT

- level of institutional staff support for the project
- level of institutional financial support for the project

Institutional Contribution (max 6)

BUDGET

- consistency of budgeted activities with project description
- overall cost effectiveness of project
- consistency of budgeted activities with eligible expenditures

Budget subtotal (max 9)

OVERALL RATING OF PROPOSAL:

Circle the number representing your overall rating of the proposal:

10 9 8	7 6 5 4	3 2 1 0
HIGHLY RECOMMENDED	SATISFACTORY	UNSATISFACTORY

REVIEWERS COMMENTS:

Include comments you think will be helpful to successful applicants in managing their projects, or to unsuccessful applicants seeking advice on improving proposals. Applicants are especially interested in comments that will explain low ratings in particular parts of the project description and which will explain your reservation about funding the proposal, or any part of it. (You may include on a separate sheet; please type or print neatly.)

Reviewer's Name

Date

Reviewer's Signature